



Departure and Arrival Policy

FOR THE NATIONAL UNION OF GHANA STUDENTS (NUGS) - CHINA



**NATIONAL UNION OF GHANA STUDENTS-CHINA DEPARTURE AND ARRIVAL POLICY
(NUGS-CHINA DEPARTURE AND ARRIVAL POLICY)**

**ORIGINALLY PRESENTED TO SENATE BY THE 2020/2021 NATIONAL EXECUTIVE
COMMITTEE**

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PREAMBLE

One of the most crucial ingredients to building a formidable Union is to instill a sense of belonging among its members. Having a sense of belonging influences the level of involvement and attachment an individual has to a community or group. It also provides an avenue for one to see value in coming together as a Union and to cope with challenges. The National Executive Committee in seeking to increase the sense of belonging within members introduces this policy. This policy aims to give benefits to our members who will be leaving or arriving in China. The policy will give discounted airport transportation cost to members who will be leaving China or arriving in China. Members who provide their flight itinerary will be catered for once they meet the requirements. We, as NEC members have noted the need to have a well-documented policy that will ensure continued growth in the sense of belonging in members and also guide the implementation of this policy.

AMENDMENT

This policy is subject to review at Senate. The National Executive Committee may initiate a total review of the whole policy after every two (2) years when deemed necessary. Any senate member may propose an amendment by writing to the Secretary-General, at least one month before Senate Meeting, stating the reasons for such proposed amendment, and the Secretary-General shall take the necessary steps to inform Senate of such proposed amendment. Senate shall, upon receipt of the proposed amendment, debate and adopt it.

CHAPTER ONE: THE DEPARTURE AND ARRIVAL POLICY

ARTICLE 1: Name

The name of the policy shall be NATIONAL UNION OF GHANA STUDENTS-CHINA DEPARTURE AND ARRIVAL POLICY (hereinafter “DEPARTURE AND ARRIVAL POLICY”) overseen by The National Financial Controller or body appointed by the National Executive Committee (NEC).

ARTICLE 2: Objectives

1. The main objectives of the Departure and Arrival Policy shall be:
 - a. Increasing the sense of belonging in members.
 - b. Promoting active involvement of members in union activities.
 - c. Seeking members’ interests which increase community spirit and togetherness.

ARTICLE 3: Conditions

1. A member may benefit from the departure and arrival policy under the following circumstances:
 - a. Leaving China
 - b. Arriving in China

CHAPTER TWO: RESPONSIBILITIES OF PERSONS OR BODY OVERSEEING THE POLICY

ARTICLE 4: Person/Body In Charge

1. The National Financial Controller or body appointed by the National Executive Committee (NEC) shall be charged with ensuring the smooth running of this policy

ARTICLE 5: Responsibilities

1. Shall prepare financial statements for presentation at meetings and audit purposes at the end of each term and at any other time upon request by the NEC
2. Shall validate the member’s application
3. Shall evaluate policy applications and approval or disapprove of application.

4. Shall see to the disbursement of benefit to applicants
5. Shall communicate further information for understanding by members.

CHAPTER THREE: BENEFICIARIES AND FUNDING

ARTICLE 6: Beneficiaries

The following are the basic requirements for a member to benefit from this policy:

1. Should currently be a member of NUGS-China.
2. Should have no Local dues arrears at least five (5) days before the date of application.
3. Should have no National dues arrears at least five (5) days before the date of application.
4. Should be actively involved in both local and national activities
5. Evidence of travel itinerary shall be required.
6. A member may benefit from the departure and arrival policy under the following circumstances:
 - a. He/She is leaving China
 - b. He/She is arriving in China

ARTICLE 7: Funding of Policy

The funding of the departure and arrival policy shall be obtained from the following sources;

1. NUGS National dues from members of NUGS-China of which 3,000 RMB of the national dues is to be allocated annually in the budget to cater for this policy.
2. In the event where the annual amount allocated has not been exhausted, the remaining amount shall be rolled over to the following year.
3. The annual amount allocated is subjected to review for increment by NEC per improvement of the financial base of the union.
4. Internally generated funds including contributions, sponsorship deals, advertisements packages and donations from both members and non-members of NUGS-China.
5. Any other lawful source of cash contribution or income generation activity.

ARTICLE 6: Accountability

1. The National Financial Controller shall give an account of the financial status of the departure and arrival policy and be accountable to the National Executive Committee and the members of NUGS-China during the national congress.
2. Where a body is overseeing the policy administration, the body shall give a clear report on the status of the departure and arrival policy to the National Financial Controller.

CHAPTER FOUR: CHAPTER REQUIREMENT AND BENEFIT ALLOCATION

ARTICLE 6: Chapter Requirements

1. The policy allocation will be accessible to chapters that meet the requirement in the table below. Chapters are expected to have collected National dues that amount to the minimum value in the table per their membership data in the portal.

#	Chapter Membership Number	Minimum Dues Amount Expected
1	200 and above	5500 RMB
2	100 - 199	4800 RMB
3	50 - 99	3500 RMB
4	20 - 49	1800 RMB
5	10 - 20	900 RMB
6	Below 10	800 RMB
7	No Chapter	100 RMB

Table 1: Chapter Membership Requirement

2. Where a member does not belong to any chapter, clauses of ARTICLE 4 will be the sole requirements for benefit.

ARTICLE 7: Qualified Members Allocation

1. Chapters that successfully meet the above requirement will have the policy for their members. Members are required to be in GOOD STANDING before they can apply.
2. The benefit allocation shall be
 - a. 70 RMB for individual members with an airport in their city.
 - b. 180 RMB for shared members of 2 with an airport in their city
 - c. 100 RMB for individual members without an airport in their city.
3. The benefit allocation is subjected to review for increment by NEC per improvement of the financial base of the union.
4. The benefit will be given on a “first come first serve” basis for all qualified chapters. That is to say, whoever registers his/her departure or arrival itinerary first will receive the benefit first.
5. The benefit is sealed to a threshold number of times within a year. A member can benefit from this policy at most twice a year.

---Signed---

NATIONAL SENATE CHAIR

GLORIA SELORM AKPABLA

28TH APRIL 2021

NATIONAL PRESIDENT

COLLINS SEY

28TH APRIL 2021

NATIONAL FINANCIAL CONTROLLER

NANA ADWOA ANOKYE EFFAH

28TH APRIL 2021